

Attending: Jan Phillips (Chair), Cathy Webb (VP), Tom Hawkins (Treasurer), Virg Rayton, Erma Snook, Evie Nordeen, Linda Fitzgerald, Karen McElliott (acting secretary)

Adoption of Minutes: (1) After Jan's clarification of free lunches for newly retired members and reading Jim's note, Erma moved that the board offer up to 4 free meals to those SKSR members who have recently retired. Linda seconded it. It was agreed that expense is not being an issue and that the board's goal is to increase attendance, specifically of new retirees. The motion passed. The August Retreat minutes were accepted as amended. (2) The October minutes were accepted. (3) The October General Meeting minutes were accepted as revised.

Jan announced that in the future she will not send out corrected versions of the minutes if the corrections are simply clerical in nature.

Erma reported that Jo had requested that any corrections to items in the Bulletin have an attribution so readers will not assume that it is due to an editor's error. It was suggested that those items have a heading of Board Correction or Board Clarification.

Treasurer's Report: Tom reported that currently there is \$50,486.60 in the general checking account and \$18,463.27 in the saving account. The Edward Jones Winnie Smith has \$93,715.22, an increase of about \$600, and the CD has \$69,393.59, an increase of over \$1,000. We have made up the previous market losses. There were five memorials in the last month: Nancy Branchu, Eugene Edwards, Joseph Meager, Harry Robinson, and Loren Saxby.

Membership: Jim reported that the membership stands at 1,342. There were four deaths and 12 retirees pending. This is down four from last month and 20 from this time last year.

Educator Grants: Karen reported that she received 38 applications. She stated that two were requests for money to pay for the registration to a literacy conference; she asked how SKSR responded to such requests in the past. Virg responded that they have not been funded. After discussion, it was moved and passed that staff development, conference

fees, etc. will not be funded. However, we would consider funding a request for supplies, etc. to implement strategies, etc. learned through said staff development. The board stated that the application must show a direct impact to the students. Karen requested a committee of two or three to read the applications and score on their meeting our criteria; Jan volunteered and several other names were suggested. Karen requested that since unspent grant money has been returned to the general fund the last three years, she would like to fund all the applications deemed worthy this year. (Initially this was estimated to be \$1,975 but with two applications for conference fees denied, this would be \$1,375.) It was moved and passed that the Board add an additional \$2,000 **this year only** to the Grants budget to fund all worthy applications.

Scholarships: Linda reported that she and Keith will visit the schools in January with the scholarship information.

Sunshine: Barb reported that she had sent sympathy cards to the families of Harry Robinson, Gene Edwards, and Joe Meagher.

Records: Erma reported that SKSR sent out four communications in the last month: The Bulletin (350 mailed, 1049 emailed), the COLA push, an October Luncheon reminder, and Educator Grants reminder to active members. Michelle (WSRRA) is now sending Erma and Jim more information about our members, including past members.

October Brunch Report: Cathy reported that 32 members attended. She commented on Superintendent Reyes presentation on Shoreline's new administrative staff and the district's budget issues. SKSR members present approved the annual budget. She expressed appreciation for all Priscilla Strand's help with logistics. Donations of \$61 were collected for WA Kids in Transition. Evie complimented Cathy's table decorations. Members commented positively on the quality and amount of food, the facility as a whole, and the parking.

November Luncheon: Jan reported that she and Linda would be meeting with the ESC tech people after the Board Meeting. Tom will take money for lunches; he will also take donations for WA Kids in Transitions. There are 29 confirmed attendees, but the room will be set up for 32 at eight tables for four. Food will be served; the servers will be gloved and masked. Starbucks coffee. Cookies from Costco. Linda will emcee. AMBA

will do a presentation. Cathy will talk about volunteerism. Linda will talk about the process of changing PEBB health care providers; she will also talk about SKSR's need for a treasurer and the requirements of the job. Virg will make an announcement about WA Kids in Transition. Karen will ask for volunteers to present grant recognition at faculty meetings. Those helping to set up need to arrive at 11:00. Attendees show up at noon. Eat at 12:30. Reminder: we will need plastic bags for leftover food.

December Board Lunch: Erma reported that the lunch/brunch to honor board members will be held at the Edmonds Pancake Haus on Dec. 8. Evites are forthcoming; attendees need to RSVP to Erma. If necessary, a short period of time will be set aside for urgent business. Casual dress.

March Field Trip: Karen reported that Seattle Asian Art Museum is now offering docent-led tours. She has made a request for a tour on Friday, March 17 or 24, beginning at 10:30 or 11:00 for a group of 30. She is awaiting confirmation. SKSR should qualify for special pricing.

February Humanities Washington: Tom reported that Roberta has written a full article for the January *Bulletin*.

Washington Kids in Transition: Virg reported talking with Kim Gorney. Three years ago, 40 SKSR volunteers attended a food bagging for hand-out on school buses. That program has changed. The first available date for SKSR to volunteer is April 29. The task will be bagging art materials for their summer program. Until then, SKSR will continue to solicit donations. The Board will contribute \$500. Donations will probably not go to food sacks since food is no longer being distributed via school buses but social workers instead. The plan is to deliver the donations to WA Kids just prior to April 29. A motion was made and passed to approve April 29 as the date to volunteer at WA Kids in Transition. There is enough space for 40 volunteers.

InDesign software: Jan spoke to Jo's request for SKSR to purchase InDesign for use with The Bulletin. This subscription can either be by the month or year, which is cheaper. It was moved that the Board approve the purchase of an initial yearly subscription of InDesign at the annual rate (\$239.88). It passed. Additional renewals will be discussed at a later date.

Bulletin Articles: The list of articles for the January issue of The Bulletin was reviewed. In addition, Linda will write an article about the Treasurer position, and Roberta will submit her article about February's WA Humanities presentation. REMEMBER: Wait for Jo's request for articles before submitting them, but have them ready by December 13.

Meeting adjourned.

Respectfully submitted,
Karen McElliott, acting secretary