

SKSR Board Meeting in Person

May 12, 2022

Attendees: Acting chair Jim Siscel, Secretary Jan Phillips, Treasurer Tom Hawkins. Linda Fitzgerald, Roberta Hawkins, Karen McElliott, Evie Nordeen, Robin Randles, Virg Rayton, Rita Requa, Cathy Webb

Acting Chair Jim Siscel called the meeting to order at 1:00 pm.

Minutes — The SKSR Board meeting minutes of April 14, 2022 were approved as written. The General SKSR membership minutes of April 21 were approved as written.

Treasurer's Report — Tom reported that the Washington Federal checking account had \$48,852.86. The savings account had \$8,203.53. The Edward Jones Winnie Smith account had \$116,330.30, a decrease of \$11,213.40 and the SKSR Savings CD had \$75,332.29, a decrease of \$6,749.03. The Bulletin costs for April were \$393.87. The investment losses continue to be the result of the unstable stock market. The Winnie Smith Fund shows a loss for the year to date (6/1/21 to 4/30/22) of \$15,851.67. We have received the WSSRA Dues rebate for April in the amount of \$2,653.00. For the fiscal year that amount is \$27,723.00. On 5/3/22 SKSR mailed the state the fee to maintain our Non-Profit status. The fee has increased to \$20 from the previous fee of \$10.00.

Membership — Jim reported that we had 1,363 members, the same as last month. There are 6 retirees pending and 5 actives pending.

Educator grants — Karen reported that she will check with the school districts to make sure the money that has been awarded has been spent.

Health — no report

Scholarships — Linda reported that one of our scholarship recipients has asked for more money. After discussion it was moved that we are giving a \$2,000 scholarship to the college of her choice. Motion passed. She then shared an email from Nancy Gladow. Nancy would like to donate \$10,000 to our scholarship program. Linda is to contact her to see how she wants to handle the donation. She read a thank you from Maggie Way.

Sunshine — Barbara reported that she sent a caring card to Andrea Siscel on April 29. On May 10 she sent a sympathy card to the family of Barbara Broenkow.

Records — Erma reported that she sent out 4 emails. One on 4/20 for the Zoom link for the Scholarship Luncheon, one on 4/24 for the May/June Bulletin, one on 4/25 with the Bulletin going to other Units and the 5/6 joint Luncheon reminder for Evie. We have 1051 email addresses and 296 snail mail addresses. We have three new members; Mary Glordano, John Hendrix and Daniel Naegeli.

Website — is up to date

Bulletin — no report

Clerical Assistant — Jim reported that Tom and he met and have the following recommendations. They figured there was approximately 215 hours and with the suggested maximum salary of \$5375 that works out to be \$25 an hour. They recommend a background check which can be done at no cost for non-profits. They also recommended not to purchase a computer, software or printer. They do recommend that we purchase an external hard drive. We should also provide paper and ink. See report.

Karen went over the report concerning the application process. She and Jan had worked out a statement about SKSR. They also recommended that the fact that this is a contracted position which is not eligible for benefits be made abundantly clear. The report has a list of qualifications, requirements and skills. It also lists specific contractor duties. It dealt with the schedule averaging 18 hours per month, including attendance at the SKSR Board meetings. The individual would need their own office space and their own transportation. It also detailed the selection process. See report.

Rita went over her report on the interview process and questions. It outlined that the interview is to find out about the individual. It is not a test of their knowledge. All applicants should be asked the same questions. The questions would deal with their background, work experience, technology abilities, and their work ethic. The interview committee is Rita as the chair and Jim, a third as yet unnamed individual. See report.

Directors and Board Insurance — Jim reported the cost to add liability insurance for the Board was \$768 on top of the standard liability insurance for the group of \$382 that we currently carry. This is for non-profits. Roberta moved that we go forward with the liability insurance for the board. It was seconded and passed.

April Zoom Meeting Report — Robin reported that there were 12 participants. Nomin's video was very well received. Linda introduced the scholarship recipients. Keith gave a report on how the Winnie Smith recipients are doing this year and how they will continue next year. The clerical assistant position and the need for officers for next year was also discussed.

Sno-Isle Joint Luncheon, Tuesday May 17, 2022. Evie reported that there are 17 people signed up. Sno-Isle has 29.

June and July meetings — It was decided that we would meet at 10 am. In June, we can meet at the Edmonds ESC Room 105. In July, Jim offered his home.

July Picnic Planning — We will have box lunches from Chef Dane Catering. The selection will be a BLT on croissant, Vegetarian Wrap, Turkey Avocado Sandwich and a Ranch Chicken Wrap. All come with a side pasta salad and a cookie. Jim will bring water. We decided that that is the only drink we will offer. Set up will start at 9:30 am. Robin, Linda, Cathy and Karen offered to help Jan. Tom will take the money. Cathy will bring a card table for PAC and Jan will bring decorations. Lunch will start at 11:30. Jim will invite Allen Burke and Brad Beal, newly elected WSSRA President, from WSSRA. Karen will invite grant recipients and Linda will invite the scholarship awardees. Robin offered to bring wine for a drawing. It was decided not to invite legislators at this time.

Scholarship certificates presented at School Board Meeting — Jim will do this.

Officers for next year — Cathy Webb volunteered to run for Vice President. Tom Hawkins will run for treasurer and Jan Phillips will run for secretary. Elections will be held at the picnic as well as installation of officers. Tom said this will be his last year as Treasurer.

Michelle Reid, Northshore School Superintendent will retire at the end of this year. We will send her a card.

Dave and Marlene Johnson Honorary Membership— Jim proposed that we nominate both of them for Honorary Membership. It was so moved and seconded. The motion passed. We will send these nominations on for the WSSRA Board to act on.

WSSR Pac has asked for donations of wine for the wine auction at the September Convention.

Harassment Policy — Was tabled until the June meeting.

Bulletin Articles (Due June 13 or Sooner)

- A. Board Message — Jim
- B. Legislative — Tim or Jim
- C. Health — Robin
- D. Member Changes/Deaths — Erma
- E. April Zoom meeting — Robin
- F. May Joint Luncheon — Evie
- G. Clerical Assistant Update — Karen
- H. SKSR Scholarships and Winnie Smith updates/news — Linda/Keith
- I. Picnic — Jan

Respectfully submitted,

Jan Phillips, Secretary