

Attendees: Acting Chair Jim Siscel, Secretary Jan Phillips, Treasurer Tom Hawkins, Linda Fitzgerald, Roberta Hawkins, Karen McElliott, Evie Nordeen, Robin Randles, Rita Requa, Cathy Webb

Acting Chair Jim Siscel called the meeting to order at 10:05. He led us in the Pledge of Allegiance.

Approval of Board Minutes — The May 12, 2022 board minutes were approved as sent out via email.

Treasurer's Report — Tom reported that the Washington Federal checking account had \$51,671.78 and the savings account had \$8,200.53. The Edward Jones Winnie Smith account had \$117,103.83 up by \$770.53. The SKSR account had \$74,940.49 up by \$606.20. The Winnie Smith fund did gain \$770 interest for May. Our investments for the fiscal year still show a deficit of \$15,061.14 in the Winnie Smith account. We received the WSSRA dues rebate for May which amounted to \$2601. We have received \$30,324.00 so far, this fiscal year.

Additionally, an anonymous decedent has made a \$10,000 contribution to the SKSR scholarship fund. This money has been deposited into our SKSR Scholarship savings account at Washington Federal. The Finance committee needs to decide how the money will be distributed. He made one memorial transfer in the name of Barbara Boenkow.

Finance committee — in Treasurer's report

Legislative — No changes from last month.

Membership — We have 1,367 members, up by 4 new members with 1 deceased.

Educator Grant — Karen contacted all 3 Districts to check that the grant monies were spent. She heard back from Shoreline and they had processed orders but have not received the actual products. Edmonds is in the process of notifying her.

Sunshine — Barb reported that she received a thank you from the family of Donna Hoggins.

Records — There were 1056 emailed Bulletins and 299 were sent via U S Post Office.

Website — Jim needs to add information about the Scholarship recipients.

Bulletin — No report

Clerical Assistant — Karen handed out a revised list in two different formats, see report. Time was spent discussing the Application. We added volunteer work experience. The word educator will be added in the Skill qualifications section. The word employee was taken out as we currently do not have any employees. The selection process was discussed and changes made. Linda will contact a local lawyer to see if we can use them to check out paperwork as well as use one of their conference rooms for the interview process. Jim will inquire at the Edmonds Senior Center, for both the interview process and the retreat. The interview team will be compromised of 3 - 4 members of the SKSR Board. Rita--Chair, Roberta, Jim and Cathy will conduct the interviews. The Board will be notified as to the number and names of the applicants. The individual board members may comment about any direct experience they might have about the applicant(s) to the interview committee. The team will determine the top 3 candidates for interviewing. Each interview will follow the same procedure, be asked the same questions, and given the same amount of time for the interview. The interview committee will make their recommendation, based on their best judgement, to the SKSR Board. The Board will make the final decision for the Clerical Assistant.

The job will be posted in the local media, within Sno Isle, and WSSRA. Jim and Roberta will handle this. As of this meeting the plan is to post on July 1 with a closing on July 22. Interviews will be held on July 29. A background check will be done on August 3 and a Zoom meeting about the candidate will take place on August 8.

Director's and Board Insurance — They do not prorate the insurance so the Director's insurance will begin in October to be timed with the Board Insurance.

Sno Isle Joint Luncheon — Evie reported that it was a pleasant day. The speaker was delightful and knew her material. 17 Sno-King members attended.

July and August Meetings — The July meeting will be from 10 - 12 at Jim's home. Jim is looking for a location for the August Retreat.s It will be August 11 from 9 - 1.

Picnic Planning — Jan reported that things were under control. The announcement in the Bulletin will state that she will confirm the reservations which need to be made by July 13. She was given a key to the storage unit and will meet with Jim to go through the locker.

Scholarship certificate — Jim handed out certificates at a Shoreline School Board meeting. He had 5 minutes for the presentations. He mailed the certificates to the Edmonds and Northshore recipients.

Dave and Marlene Johnson Honorary Membership — We sent in the paperwork late so this honor will need to wait until next year. We will need to resubmit the paperwork. Marilyn has resigned as Hospitality chair. The main job of that committee is to provide coffee and cookies for the February General Meeting.

Convention Attendees — It was moved and seconded that we pay for individual rooms at the Great Wolf Lodge for the attendees. Motion passed. As of now the attendees will include Rita, who is a state rep, Jim, Karen, Cathy and Jan. Mileage will be paid.

Harassment Policy — Jim showed the policy on the screen. Line items were discussed and changed where needed. At the end, it was moved and seconded that we put this policy to the membership at the Picnic. Motion passed.

Change Bank Signature card — Jim read Cheryl's Letter of resignation as chair. She would like to remain on the committee. Because of this her name needs to be removed from the signature cards. It was moved that Cheryl's name be removed from the Washington Federal Savings Bank card and the Edward Jones account card as a signatory. The motion was seconded and passed.

The finance committee needs to meet to decide how the \$10,000 anonymous donation will be handled.

July meeting — Jan will chair. It will be at Jim's house on July 14 from 10 - 12.

Tom announced that he is looking to someone to work with him with the intent that that individual then become treasurer for the year 2023-2024.

Respectfully submitted,

Jan Phillips  
Secretary