

Attendees: Vice President Roberta Hawkins, Secretary Jan Phillips, Treasurer Tom Hawkins, Cheryl Bauer, Barbara Berg, Aaron Feik, Linda Fitzgerald, Karen McElliott, Evie Nordeen, Virg Rayton, Jim Siscel

Jim Siscel, chair for this meeting, called the meeting to order and led us in the Pledge of Allegiance.

The minutes of the May 9 Board meeting were approved as corrected.

The minutes of the May 16 General Membership meeting were approved.

The minutes of the July 18 General Membership meeting were approved as corrected.

Treasurer's Report —

At the end of the fiscal year, June 30, 2019, we have \$22,217.31 in the Washington Federal savings account, an increase of \$120. We have \$21,311.51 in the checking account. In the SKSR portion of the Edward Jones account we have \$48,025.26 which is an increase of \$1,895.35. The Winnie Smith portion of that account has \$160,244.83 an increase of \$5,006.82. He transferred \$24,000 from the Edward Jones account to pay for the scholarships. WSSRA sent us our portion of the dues which amounted to \$2,891. We received a \$20 donation to the scholarship fund. He posted 4 memorials for Dean Kimble, Vic Scarpelli, Joyce Doss and Geraldine Robnet. That brought the amount of memorials to \$120.

At the end of July, the Washington Federal savings account had \$22,342.80 and the Checking account had \$23,523.47. The Edward Jones SKSR portion had \$48,108.21, an increase of \$82.95. The Winnie Smith portion had \$160,429.13, an increase of \$184.30. We received \$3,191 as our portion of the WSSRA dues. He took \$24,000 out of the Edward Jones account to pay the Scholarships. Donna reported that transcripts have been received from all but 4 of the recipients.

Finance — Cheryl gave us a brief history of the Winnie Smith account which was started in February 2008 as monies left us by Winnie Smith. In August 2008 those monies were deposited with Edward Jones. The total was \$155,000. As of July 26, 2019, the total amount in the Edward Jones account is \$209,953. The original Winnie Smith account is now \$173,862 and the SKSR scholarship amount is \$48,610. One year ago, the amount value was \$219,938.

Legislative — Tim Knopf from Sno-Isle will be writing the Bulletin article for us.

Membership — Jim reported that we have a total of 1,431 down 4 with 9 pending for this month. At the convention it was reported that we had 26 deaths for the year. We had a total of 73 new members which brought our total up by 47.

Education grants — Karen reported that she attended the Leadership Day at Seaview Elementary School in the Edmonds School District. This was done in part by one of our grants. She enjoyed the day and felt it was very well done.

Health — Donna will put an article in the Bulletin.

Scholarships — Linda shared a thank you letter and pictures that Nominee, a scholarship recipient, sent. Both she and Evie felt that this young lady would do well in her studies. She had

graduated from both Meadowdale High School and Edmonds Community College in June. This led to discussion about the intent of the 3 years of Winnie Smith money. There will be a policy item discussed at the next meeting to cover that contingency.

Sunshine — Evie sent cards to 9 individuals since our last Board meeting. They were: congratulations card to Dr. Michelle Reid, School District Superintendent as a recipient of the “2019 Outstanding Educator Award by the WA. State PTA Board of Directors, a sympathy card to Victor Scarpelli Jr. and Mike Scarpelli, sons of deceased Victor Scarpelli, Sr, a plant to the Registration Desk of the Edmonds School District in appreciation of assigning rooms for SKSR business, a sympathy card to the family of Dean Kimble, a sympathy card to the family of Joyce Dowd, a sympathy card to the family of Geraldine Robnett, “Thinking of You” cards to Erma Snook, a sympathy card to the family of George Soltman, and a sympathy card to the family of Marian Kinch.

Records — Erma is continuing to handle this.

Website — Jim reported that he is keeping the website up to date. He took off last year’s grant’s application and posted the new info on July 8, 2019.

Bulletin — Members were reminded of the article assignments. They need to be submitted by August 13 or earlier.

Handouts for notebooks — Jim handed out pages that need to be put into the 2019 - 2020 notebooks.

Proposed Budget — Tom handed out worksheets. He discussed various line items. A new line item was added in the income side. This was for donations that were made but that were not for scholarships. He also commented that the line items reserve fund and contingency fund were combined into Contingency fund as they mean the same thing. After discussion this was tabled until later in the meeting.

Monthly responsibilities list — Jim handed out information detailing the responsibilities for each month. The amount of responsibilities varies from month to month. Monthly assignments and if applicable speakers/activities are as follows:

August 2019	Jim Siscel
September 2019	Jim Siscel
October 2019	Cheryl Bauer, Elder Law, Shoreline Superintendent
November 2019	Cheryl Bauer and Jan Phillips, cybercrime, Northshore Superintendent
December 2019	Erma Snook
January 2020	Virg Rayton, WA Kids in Transition, service project
February 2020	Roberta Hawkins, speaker from Humanities to be determined at September meeting, Edmonds Superintendent
March 2020	Karen McElliott, Burke Museum
April 2020	Linda Fitzgerald and Keith Lindaas, scholarship and musical entertainment
May 2020	Evie Nordeen, coordinate with Sno-Isle luncheon
June 2020	Roberta Hawkins, convention
July 2020	Jan Phillips, picnic

Field Trips — Jim handed out information about several different possibilities for field trips and for speakers. Discussion ensued for both items. It was decided that we would go to the Burke Museum for the field trip. Karen offered to set this up. We decided on the following speaker topics — Elder law, Cybercrime and a speaker from the Humanities.

Grants (policy and procedures approval, check payment, certificates and frames) — Karen handed out copies of the policy and procedures that we had approved via email. After a small amount of discussion, the email vote was ratified. She also talked about how the grants would be scored. The chair would do a first round of scoring and then the committee would finish the selections. The criteria for selections would be common knowledge. Checks will be made to the school districts instead of individual teachers. The individual teachers will receive a framed certificate instead of a check. The school district will have a process by which the teachers will access their funds.

Change 4 SKSR high school student scholarships to 3 with the 4th one for \$2,000 for active member for pursuing further education — Jim presented this idea. After discussion it was decided that we would continue to offer the 4 high school scholarships. Also, that we would reward students who used our scholarships with a \$500 additional amount the 4th year. We also talked about students who take time off during the 3-year Winnie Smith commitment. Linda will work on policy to clarify our position on this. Discussion followed about the idea of helping an active member with pursuing further education that would improve their instructional abilities and benefit the children that they work with. We agreed that if this were to happen, we would need a new Chair. This idea will continue to be discussed but is not ready for inclusion in the budget for 2019-2020. Roberta, Jim and Jan will work on this idea for presentation to the Board.

LUNCH BREAK

Secretary needed for September 2019 meeting — Karen volunteered.

Proposed Budget for 2019-2020 — A motion was made to approve the budget as amended and recommend approval to the membership for vote at the October general membership meeting. Motion passed.

Required attendance at a WA school — Linda reported that this limited some of the applicants. Jim reported that the state has not adopted this requirement. We need to change Article 1 Section 2 of our policies. Linda will work on this and how to deal with students graduating with Running Start credit. This is a September agenda item.

Bulletin (6 or 5 issues per year)— Jim reported that he has had conversations with Jo about this. Jo is willing to do 6. The timing for material for our membership is better suited with 6 issues. It was decided that we would continue the 6.

Notices and Announcements proposed by outsider/non-member/member — We need to look at a Policy section concerning the Bulletin in September.

\$10 to new member — Program 1 or 2 — Jim recommended to have the \$10 go to the new member when they join. This has worked to get new membership. Tom will pay Jim from the Budget Membership line item and then reimburse that line item when the money is received from WSSRA in June. Jim recommended that we take “Program 1” offered by WSSRA on this. Motion made and passed.

Include Legislative contact info on separate sheet in Nov/Dec Bulletin — All felt that this would be a good idea. It was suggested that the info be printed on a colored easily readable sheet.

AMBA — George Smith, an AMBA representative, was introduced. He went over some of the programs that are available. After listening to him it was decided to invite him to give a brief 15-minute speech to members about the services that are available to them through membership with WSSRA. Exact date was not established. We would use him if we can't get one of the Superintendents to come.

Ask member attending activity to write Bulletin article — Roberta explained how this would work. The chair for the month would approach a member to do this. The member would need to send it to the chair who would then send it on to Jo.

Service Project beyond Washington Kids in Transition — Jim shared the list of items that need to be brought at the time of the project. Donations can be requested specifically for this project at the October and November projects. We did not discuss any other service projects.

How to get new blood was tabled until the September meeting.

Meeting adjourned at 2:55 pm.

Respectfully submitted,

Jan Phillips, Secretary