

SNO-KING SCHOOL RETIREES
EXECUTIVE BOARD PLANNING SESSION
FOUNDATION HOUSE at BOTHELL
AUGUST 10, 2011

Those Present: Marilyn Alaniz, Cheryl Bauer, Barbara Berg, Alice Bingaman, Ellie Bonanno, Roberta Hawkins, Dave Johnson, Marlene Johnson, Keith Lindaas, Donna Murrish, Bob Nordeen, Evelyn Nordeen, Betty Odle, Rita Requa, Jim Siscel, Erma Snook.

- I. Call to Order/Welcome:** Jim called the meeting to order at 9:10. He welcomed us and added a “thank you” to Foundation House for letting us use their facility.
- II. Flag Salute:** Jim led us in the flag salute and then offered an invocation.
- III. Installation of Officers:** Erma Snook installed the officers for the following year. They are: President: Jim Siscel, Vice-President: Roberta Hawkins, Secretary: Cheryl Bauer, and Treasurer: Donna Murrish. A big “thank you” to all for their willingness to serve.
- IV. Adoption of July Minutes:** Dave Johnson moved, and it was seconded, that we approve the July minutes. Motion passed.
- V. Notebook Review:** Thanks you to Erma for putting together this year's notebook.
 - A. Roster:** A couple of corrections were made. Jim has sent a new roster with corrections via email.
 - B. Calendars:** Dates for the year's activities were included. There will be a new event called Healthy Walk. This will go through March. More info to come.
 - C. Treasurer's Report:** Donna went over the report she had prepared. Highlighted items are income. Explanations are on the back of the spreadsheet. She asked if we still need Retirement Planning as we no longer collect. ??
 - D. Miscellaneous Forms:**
 - 1. Grants for Active Members:** Dave Johnson moved we amend the policy to read “The deadline for applications is the first Thursday in November.” The motion was seconded and passed. **It was discussed and agreed that the Committee Chairperson could set a later date.** Hopefully this will be put on the website in the future.
 - 2. Scholarship Policy:** Jim did draft and sent the policy to Keith and Linda Fitzgerald. Hopefully, this will be put on the website in the future. Rita Requa moved we approve the Winnie Smith Memorial Scholarship as printed on the page dated August 10, 2011. The motion was seconded. After further discussion Rita withdrew her motion. This was approved. The motion was then made by Rita to amend the policy to read: “The applicant's statement in #2 above will be read, in whole or part at the SKSR Luncheon in April, and/or placed in the SKSR Bulletin, and/or shared with community members.” The amendment was seconded and passed. Rita then moved we approve the policies (SKSR Scholarship Policy and Winnie Smith Memorial Scholarship) as amended. Motion was seconded and passed.
 - 3. Providing Information and Access to Political Candidates Policy:** This was available for us to read.
 - 4. Project/Program:** Form available for our use.
 - 5. Unit Background Information:** Good information when talking about our unit.
 - 6. Donation:** Form designed by Erma to be used when asking for donations.

E. By-Laws and Appendix: Included in the notebook in their final form.

VI. Unfinished Business:

A. Legislative Update and Telephone Tree: Rita had a handout for us to use as she gave her report. (See attached.) She had three things for us to do. 1.) Review the Telephone Tree, make changes, and get them back to her ASAP. 2.) Fill out a Public Affairs Questionnaire to be used in her report to Ed Gonion. 3.) Report of her meetings with the legislative members.

B. Update on Email Address Campaign: We are saving money because of less printing and less mailing. There are about 250 people receiving the newsletter via email. It was suggested that Donna try to determine how much we've saved, and then put that money toward grants and/or scholarships. Please let Erma know of address changes in the future.

C. Picnic: Betty reported that there were fewer people, but we gathered cozily partly thanks to the coolish weather. Need to talk about making a better effort in trying to contact new retirees. Erma asked if it would be possible to put a flier by the mailboxes in schools. Would need to check with the school districts PR person about that.

D. Benefit Fair/Membership: Edmonds School District will be holding their Benefit Fair on September 7 & 8. Shoreline School District has theirs on September 22. A sign up sheet was passed around for helping with this. Jim has since sent out the schedule via email. There is no Membership chairman at this time. We all can work on getting new members. Jim talked with Northshore and person there feels our organization is not appropriate for their Benefit Fair.

E. Active Members' Grants: Virg will continue to do this, but Jim will do the article for the next newsletter.

F. Break: Talk, eat and be merry time!!

G. Healthy Living and Social Walk: Jim handed out and went over the form. It can be used as a guideline and way to recognize the efforts you make to lead a healthy life.

H. Unit of Distinction: Some of the goals have been changed. We will talk about this later after the changed goals have been publicized.

I. Luncheon Fees: Per a previous approval, we will now charge \$5.00 if food is brought and \$7.00 if no food is brought.

J. Minutes on Website: Jim will talk to Bob about putting the executive board minutes on our website.

K. September Social: Sign up sheet was sent around. The September Luncheon Social will be at O'Donnell's in south Everett.

VII. New Business:

A. Proposed Programs: There will be luncheon meetings in November and April with a Field Trip in February. Ideas included: Civil War Reenactment in recognition of 150 year anniversary; Music from Chase Lake Elementary or Edmonds High School students (both are close by); Crime Prevention (AARP is a good source); Fraud Prevention (Keith suggested the speaker Jean Mathison); field trip to the PCC store in Edmonds; AMBA would like to come and talk to us again; field trip to Brightwater after it is finished; Jim will submit a list at the September Board meeting.

B. Memorial Amount: Donna passed out the cash flow information for the past five years. The general budget often suffers when too much is put into scholarships. Scholarship monies come from luncheons, raffles, donations, and a \$50 transfer from the general budget into scholarship when a member dies. Rita moved that for the 2011-2012

year, we reduce the memorial amount given to scholarships to \$25. The motion was seconded and passed. Of course, with Evie sending sympathy cards to people that haven't even died, the scholarship fund will still be increasing!!

C. August 20 News Deadline: Articles to be written include the following: Picnic, Convention, Legislative, Email sign up, August retreat, September Luncheon, Winnie Smith Update, Teacher grant update, Healthy Living, Entertainment Books, President's message, Sno Bird Notes, and Health. Dave asked that instead of sending obituaries that we just write a sentence or two about the person. The maximum bulletin has been 12 pages. Dave likes to keep it to 10 pages. Can we be a little less wordy? I know how hard that is!!

D. Other: Rooms are already signed up for next year at the ESC. Marilyn Dauer will be doing the calling for bulletin folding. Many "thank yous" to Alice for her faithful service in doing this for so many years. Entertainment Books will be \$25 this year.

E. Budget Adoption: Donna moved we accept the budget as presented today. We will go over it in more detail at the next meeting. Motion was seconded and passed.

Enjoy Lunch!!!

Submitted by,

Cheryl Bauer